

Miller Goodall
Environmental Services

NOISE MANAGEMENT PLAN

ON BEHALF OF

BAR JYNX LTD

for the site at

**JYNX, 4 WITHAM ROAD, SKELMERSDALE,
WN8 8HP**

REPORT DATE: 31ST MAY 2017

REPORT NUMBER: 101522_2

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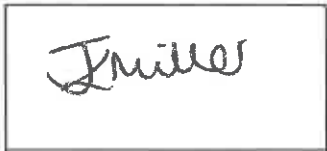

Company registration number 5201673

Summary

A Noise Management Plan (NMP) has been produced by Miller Goodall Ltd (MGL) in conjunction with Bar Jynx Ltd.

The NMP is provided for Bar Jynx, 4 Witham Road, Skelmersdale, WN8 8HP.

Record of changes

Prepared By	Colin Foster MIOA	Reviewed By	Joanne Miller MIOA
Signed		Signed	
Date	31st May 2017	Date	31st May 2017

Version	Date	Change	Initials
1	31st May 2017	Initial issue	CF
2	31 st May 2017	Minor Alterations	CF

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1 Site Details

1.1 Site name and address

Bar Jynx Ltd
Jynx
4 Witham Road
Skelmersdale
WN8 8HP

1.2 The site is a bar and nightclub located within the administrative boundaries of West Lancashire Borough Council and is situated within a predominantly residential area in Skelmersdale.

1.3 The site is mostly occupied by the nightclub building, together with a small paved external area to the west of the building near the main entrance. There is no dedicated car parking area associated with the club.

1.4 We understand that the bar's current opening hours are as follows:

- Mon, Tues, Weds: Closed
- Thu: 5pm – 11pm
- Fri: 5pm – 2am
- Sat: 12pm – 2am
- Sun: 12pm – 10pm

1.5 We understand that the bar's typical operation involves music playing at moderate to high levels inside the bar and on the modest sized dance floor. During the weekend evenings we understand there are usually events including guest DJ's, Karaoke and the like. We further understand that the venue is occasionally used for live music involving bands.

2 Management Plan

2.1 The Noise Management Plan (NMP) shall identify sources and potential sources of noise, and shall consider the risk to sensitive receptors. The NMP has been produced with the intention of reducing as much as possible, noise generating activities.

2.2 This NMP contains:

- An assessment of the risks of noise problems;
- The appropriate controls (both physical and management) needed to manage those risks;
- Suitable monitoring;
- Actions, contingencies and responsibilities when problems arise; and
- Regular review of the effectiveness of noise control measures.

2.3 The NMP has been developed with the full involvement of the senior management of Bar Jynx.

3 Sensitive Receptors

3.1 Personnel and Patrons

- 3.1.1 Personnel/ staff working on site and patrons of the club are the closest receptors to any noise produced on site. However, these people are not likely to be sensitive receptors due to the site being their workplace location or their chosen place of leisure.
- 3.1.2 The noise exposure of staff and other employees, including self-employed DJs and visiting musicians, are subject to The Control of Noise at Work Regulations (2005).
- 3.1.3 All staff should be made aware of the issue of noise on site and should be fully conversant with the contents of this Noise Management Plan.
- 3.1.4 Personal hearing protection shall be made available to all staff or visitors, if requested.
- 3.1.5 It is unlikely that noise from the club will cause nuisance or distress to patrons.

3.2 Neighbours

- 3.2.1 Neighbouring residential properties are likely to be the most noise sensitive receptors. Good relationships with neighbouring residents are essential in order to anticipate potential problems and avoid them, where possible, before official complaints are made. Bar Jynx shall ensure:
- that all the neighbours know how to contact the site managers if they consider noise to be a problem (Contact details will be clearly visible on the site sign);
 - that any complaints are recorded and that problems, where possible, are dealt with promptly; and
 - that feedback is provided following every complaint.
- 3.2.2 Local residential properties have been identified as having the potential to be impacted by noise from Bar Jynx as follows:
- Dwellings on Hutton road, to the south west of site, which overlook the site;
 - Semi-detached dwellings on Witham Road to the west;
 - Dwellings on Uppingham; and
 - Dwellings on Marchbank Road.

4 Noise Control Measures

4.1 Indicative Best Practicable Means (BPM) for Noise

- 4.1.1 The Operator should employ best practicable means for the control of noise, including ongoing control of music noise emissions, the provision of effective acoustic screening around the external smoking area and also management controls which strive to help minimise noise associated with patrons outside of the building.

4.2 Control of Amplified Music Noise and Use of Noise Limiter

- 4.2.1 The noise limiter shall be used to prevent excessive levels of music being played through the sound system.
- 4.2.2 All amplifiers and other electrical sound generating equipment shall be connected to the noise limiter. This applies to the 'house' sound system and also to musical equipment which is temporarily used by visiting DJs and the like.
- 4.2.3 The noise limiter must only be set by a senior EHO from West Lancs Council, as we understand that this is currently a condition of the premises' licence. Our suggestion is that the noise limiter shall be reset as soon as possible.
- 4.2.4 At the time of bookings being made, all guest DJ's and other visiting acts shall be made aware of this NMP, the reason for its existence and the importance of utilising the noise limiter and controlling music noise levels.
- 4.2.5 In addition to the noise limiter, the management will undertake a regular subjective assessment of music noise by listening for potentially excessive music noise levels outside of the surrounding residences. Where music noise levels are considered excessive, the management will ensure that music noise levels are further reduced.
- 4.2.6 No loudspeakers or similar music making equipment shall be used outside of the building at any time.

4.3 Live Music

- 4.3.1 Due to the difficulty in controlling noise from non-amplified acoustic instruments, such as drum kits, no live music shall be played after 10:30 pm unless building works are first completed to improve the sound insulation of the building envelope.
- 4.3.2 Where live music which requires amplification is used, and does not also require loud un-amplified instruments, then this is permissible at any time, provided that all amplifiers and other electrical sound generating equipment are connected to the noise limiter.

4.4 General Operational Control Measures

- 4.4.1 At least one doorstaff personnel shall be present at all times and shall be responsible for enforcing this noise management plan, reminding other staff and workers (e.g. DJ's etc) about their responsibilities in terms of noise management and preventing any undue noise disturbance.
- 4.4.2 Door supervisors shall supervise the area immediately outside the premises to reduce any unnecessary noise, particularly during dispersal.
- 4.4.3 All sets of doors to the club shall remain properly closed when not in use.
- 4.4.4 Staff will not use shouting or raised voices outside the club at any time, except in unforeseen emergency situations. Radios, portable music devices and other audio amplification equipment shall not be used
- 4.4.5 Door staff to ensure that customers do not leave the premises with bottles or glassware.
- 4.4.6 Door staff to undertake regular patrols around the perimeter of the site in order to listen out for possible noise issues and take appropriate action.
- 4.4.7 Consideration could be given to making free lollipops available to patrons as they leave.

4.5 Taxis and Noise from Other Vehicles

- 4.5.1 Inform local taxi firms about this NMP and the reason for its existence.
- 4.5.2 Liaise with local taxi firms and drivers with the intention of ensuring that vehicle engines are not left idling for longer than necessary at any time and that music and other noise from car stereos are minimised when in the vicinity of the bar.
- 4.5.3 The Operator to consider developing a taxi phone scheme whereby they arrange taxis for people who are leaving and only use companies and drivers who comply with the NMP.

4.6 Control of Noise from Patrons Outside the Premises

- 4.6.1 The use of the barrier around the external smoking area shall be retained. This has been shown to achieve significant reductions in the noise level generated by people using the smoking area. See MGL document *"Assessment of noise from a smoking shelter"* dated 31st May 2017
- 4.6.2 Doorstaff shall regularly patrol the external smoking area and ask people to promptly return to the club when they have finished smoking. A maximum of 15 people will be allowed in the smoking area at any time.
- 4.6.3 A dispersal policy shall be implemented to encourage the rapid dispersal of groups.
- 4.6.4 The use of metal crush barriers should be used, where possible, to assist with dispersal and to discourage people gathering outside of the club.
- 4.6.5 Implement a scheme whereby patrons who are frequently noisy are banned from the club.

4.7 Staff Training

- 4.7.1 Bar Jynx shall inform all door staff and other relevant staff about the noise management plan and the reasons for its implementation. This will be included as part of staff induction procedures and highlighted at regular staff meetings.
- 4.7.2 Disobeying the NMP shall be a disciplinary conduct matter.

4.8 Signage

- 4.8.1 Signage will be located within the smoking area, entrances and exits and at prominent locations inside the bar reminding staff and patrons to ensure that noise is controlled at all times to protect the amenity of local residents.
- 4.8.2 Utilise social media campaigns to regularly remind patrons about the importance of minimising potential noise disturbance to local residents.

4.9 Good Housekeeping

- 4.9.1 Good housekeeping practises on site to minimise noise from the site shall include:
 - The general maintenance and inspection of the house sound system, including checks of the noise limiter;
 - Replacing and renewing all signage associated with controlling noise emissions;
 - Door seals and self-closing mechanisms fitted to external doors shall be checked periodically and

maintained to ensure the highest sound insulation performances are achieved;

- Six monthly inspections of the condition of the smoking shelter shall be undertaken to ensure the barrier has not been damaged or breached; and
- General housekeeping and inspection procedures maintained.

Regular Review of Control Measures

4.9.2 The above noise control measures shall be reviewed annually other than in 4.10.2 below.

4.9.3 The control measures shall be reviewed as a matter of course if:

- A complaint is received;
- Changes to the sound system are proposed or have taken place (e.g. repositioning of loudspeakers etc);
or
- If planning or licensing conditions are amended.

4.10 Complaints Response

4.10.1 The management shall provide the nearest residences with a contact telephone number and/or email address which can be used to notify the company about noise complaints. A record of all noise complaints shall be kept by the operator.

4.10.2 Bar Jynx shall have a set procedure for dealing with and responding to complaints. If a noise complaint is made then a complaint form will be filled out (see Appendix 1) and a note made in the site diary. All complaints shall be dealt with promptly and any appropriate remedial action shall be taken. A noise complaint will result in:

- Completion of a complaint form
- Source of noise identified, (where possible)
- Remedial action taken (where possible)
- Complainant notified of remedial action taken and deadline for action
- Relevant staff informed as to the time and nature of each complaint
- Control measures reviewed

5 Monitoring

5.1 Monitoring Plan

5.1.1 It is acknowledged that there will be instances throughout the operating period where there will be some noise generated on site. It is proposed that these occurrences will be minimised in accordance with the control measures outlined in Section 4 of this document. It shall be the responsibility of the management to monitor site operations and ensure that the proposed control measures are being implemented effectively.

5.2 Noise Records

5.2.1 Bar Jynx shall keep records of site inspections. Any adverse operating conditions, non-conformances, complaints and mitigation/management failure shall be recorded in the site diary and maintained on file for at least 12 months.

APPENDICES

Appendix 1: Example Complaints Form

Bar Jynx, 4 Witham Road, Skelmersdale, WN* 8HP

Noise complaints form

Date of report:	Reference Number:
Time and date of call	
Name and address of caller	
Telephone number of caller	
Location of caller in relation to site	
Date, time and duration of reported noise	
Description of character of noise: e.g. loud/distant, continuous, intermittent, hum, bangs, clatters.	
Any other comments about the reported noise	
Any other previous complaints relating to this report	
Potential noise sources that could give rise to the complaint	

<p>The operations being carried out on site at the time of the complaint e.g. disco, karaoke, live band</p>		
<p>Any other relevant information</p>		
<p>Follow Up</p>		
<p>Actions taken</p>		
<p>Date of call back to complainant and summary of call back conversation</p>		
<p>Recommendations</p>		
<p>Change in procedures</p>		
<p>Any changes to Noise Management Plan</p>	<p><i>Provide Section Reference</i></p>	
<p>Date changes implemented</p>		
<p>Form completed by:</p>	<p><i>Signature</i></p>	<p><i>Date</i></p>